

MINNESOTA SUPREME COURT

Office of Lawyers Professional Responsibility

Law Clerk Trainee

The Office of Lawyers Professional Responsibility located in downtown St. Paul, seeks law clerk. Full-time summer. Part-time (20 hours per week) during school year.

QUALIFICATIONS:

- Excellent research and writing skills.
- Ability to establish and maintain effective working relationships with others.
- Skill in operating a personal computer with word processing and legal research software
- Ability to communicate clearly and concisely, both orally and in writing with a diverse group of people.
- Second or third year law student preferred.

DUTIES: Legal research and drafting.

BENEFITS: All court positions are “unclassified” rather than civil service positions. All court employees are State of Minnesota employees.

SALARY: \$16.00 - \$18.00 per hour

APPLICATIONS MUST BE RECEIVED BY: May 15, 2012

TO APPLY: Mail application form and resume to:

Office of Lawyers Professional Responsibility
1500 Landmark Towers
345 St. Peter Street
St. Paul, MN 55102-1218

Application form may be obtained from our website at <http://lprb.mncourts.gov> or call (651) 296-3952.

An Equal Opportunity Employer